

**ANNEXATION
PETITION**

Date Received: _____ **Annexation No:** _____

This petition must be completed and returned, with all attachments referred to below, to the Development Services Department. The petition will then be forwarded to the City Council for review and approval or disapproval.

1. Standard Application
2. Attach a metes and bounds legal description of the specific property covered by this petition unless it is a platted lot or lots.
3. The Owner or Agent shall attend the City Council hearing.
4. Size of specific area covered by Petition: _____
5. Adjacent Developments: _____
6. Existing County FLUM Designation: _____
7. Existing County Zoning Designation: _____
8. Proposed FLUM Designation: _____
9. Proposed Zoning Designation: _____
10. Type of existing development: _____
11. Number of structures on the property: _____
12. Attach list of addresses for all existing uses and structures on site.
13. Reason for request: _____

14. Attach letter of consent from each property owner, if applicable.

This petition must be completed and returned to the Development Services Department along with all required attachments. Following staff review, your request and a staff recommendation will be sent to the City Council for action.

The applicant, the applicant's agent or representative, as stated on the application, should appear at any public hearing. If photographs, documents, maps or other materials are provided to the City Council as evidence at the hearing, the City Clerk must retain these documents. By law these documents become public records and cannot be returned to you; however, copies of the original can be made.

If you wish to appeal any decision of the City Council, you may need a verbatim transcript of the record and copies of all the evidence presented. It will be your responsibility to make arrangements for the preparation of that verbatim record at your expense.