

**STREET OR PLAT VACATION  
APPLICATION**

Date Submitted: \_\_\_\_\_ Application #: \_\_\_\_\_

**Property Description**

Location of Site: \_\_\_\_\_

Parcel Number: \_\_\_\_\_ Alt. Key #: \_\_\_\_\_

Subdivision: \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_

Legal Description: \_\_\_\_\_

(or attach additional pages)

**Applicant Request (reason for vacation):**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Check	Submittal Requirements
	1. Standard Application
	2. Completed Street or Plat Vacation Application
	3. Proof of Publication. The applicant is responsible for providing proof of publication for the notice of public hearing. The applicant will provide the payment directly to the <i>Citrus County Chronicle</i> . The notice will be advertised two (2) times.
	4. Notice to abutting property owners. The applicant is responsible for payment of mailed notice to abutting property owners.
	5. Ownership and Encumbrance Report prepared by a Title Company, which includes a legal description of the property to be vacated, ownership of property to be vacated, and a list of the names and addresses of all owners of property abutting the area to be vacated.
	6. Letters from appropriate utilities certifying they have no easements or utilities in the public right-of-way.

	<b>Utilities</b>
	1. Phone
	2. Water Provider
	3. Sewer Provider
	4. Gas Provider
	5. Cable
	6. Electric
	7. Mosquito Control
	8. Other