



## MAINTENANCE WORKER II

**Exempt:** No  
**Salary Range:** \$10.93 per Hour  
**Shift:** Full Time - Day  
**Reports To:** Public Works Superintendent

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**JOB SUMMARY:** Perform various semi-skilled/manual labor duties such as: repairing and maintaining various Public Works assets and facilities, complete repairs to streets, sidewalks, storm drains, fields, park facilities and grounds. Needs to be able to operate lawn mowers, motorized hand tools, and position requires CDL license within 6 months at employees expense. Knowledge of ground keeping and the ability to trim and maintain various plants/shrubs assigned. Over-time may be required in call out situations.

**DUTIES AND RESPONSIBILITIES:** Perform semi-skilled and unskilled maintenance duties in all areas of Public Works

- ♦ Maintain various grounds, fields and parks by performing mowing, weeding, tilling, raking, digging and other manual labor tasks.
- ♦ Sprays grounds with insecticides and herbicides.
- ♦ Installs turf and seeds fields, parks and other grounds.
- ♦ Helps maintain equipment and facilities by performing manual labor and semi-skilled work.
- ♦ Operates rollers, cement mixer, loader, pitch truck and other equipment. Performs preventive maintenance on equipment used.
- ♦ Makes oral reports.
- ♦ Performs tasks in: carpentry, electrical, plumbing, painting, concrete, dry wall, air conditioning, and etc.
- ♦ Helps form sidewalks and performs concrete finishing.

- ♦ Performs manual labor (shoveling, digging, sweeping materials); maintenance work on streets.
- ♦ Repairs and replaces storm drain and replaces grades.
- ♦ Works with gas power cut saw for asphalt and concrete, operates tractor with box blade; rakes asphalt.
- ♦ Operates safety equipment: flagging, men work signs, set cones, stop and slow signs.
- ♦ May operate dump trucks.
- ♦ Loads and unloads furniture.

**QUALIFICATIONS:** Must be able to perform all duties on the job description, as well as other duties assigned by Superintendent, satisfactorily. Must be able to demonstrate general knowledge/skills, to accomplish duties described. Individual must demonstrate the ability to work alone with minimal supervision. High School level verbal and written communications is required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position. Must successfully pass an employment reference check, criminal background check, physical examination and drug test.

**EDUCATION AND EXPERIENCE:** High School graduation or possession of an acceptable equivalency diploma. At least two (2) years semi-skilled experience.

**LICENSES, CERTIFICATIONS OR REGISTRATIONS:** Possession of a valid Class "B" Commercial Driver's License must be attained within six months of hire.

**PHYSICAL DEMANDS:** Must have be able to occasionally lift and/or move up to fifty (50) pounds, and frequently lift, carry, and/or move up to fifteen pounds. Specific vision abilities required are close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.