



# City of Crystal River

123 Northwest Highway 19  
Crystal River, Florida 34428  
PHONE: (352) 795-4216 EXT 306  
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## SEARCH REQUEST FOR OPEN AND/OR EXPIRED PERMIT, LICENSE BALANCES OR LIENS

Date: \_\_\_\_\_

Please circle your request.

- A. Regular balance only (5-7 business days from date payment is received): **\$20.00 \*\*\*per request**
- B. Regular balance & detail (5-7 business days from date payment is received ): **\$30.00 \*\*\*per request**
- C. Rush (3 days from date payment is received) an additional fee: **\$15.00 \*\*\*per request**

.....  
Name & Phone of Title Company: \_\_\_\_\_

Company name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ FAX (\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_

.....  
**Property Information**

Owner(s) Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Property ID/ALT Key: \_\_\_\_\_ Lot \_\_\_\_\_ Block \_\_\_\_\_

	Balance Due	Good Through
<b>Open Permits</b>		
<b>Closed Permits</b>		
<b>Business Licenses</b>		

**Balances accrue on a daily basis. Balances are subject to change without notice. Payment can be made with a check, money order or credit card. CREDIT/DEBIT CARD CONVENIENCE FEE IS \$2.00 OR 3% WHICHEVER IS GREATER.**

**RESEARCHED BY:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_