



Agenda
Crystal River City Council
Emergency Council Meeting
Thursday, September 7th, 2017 @ 1:00 p.m.
Council Chamber, City Hall

1. CALL TO ORDER

- A. *Roll Call*.....*City Clerk Fink*
- B. *Invocation*.....*Council member Holmes*
- C. *Pledge of Allegiance*.....*Mayor Farley*
- D. *Recognition of Elected Officials in Attendance*.....*Mayor Farley*

2. ADOPTION OF AGENDA

6. PUBLIC INPUT

(Time Limit of Three Minutes)

8. CITY ATTORNEY

9. CITY MANAGER

- A. Motion to ratify proclamation pertaining to a declared emergency due to Hurricane Irma
- B. Motion to adopt Resolution No. 17-ER-01 authorizing emergency appropriations in the amount of \$200,000.00
- C. Motion to adopt Emergency Resolution No. 17-ER-02 and approve additional emergency funding of eight hundred thousand (\$800,000.00) for a total of million dollars (\$1,000,000.00) to hire contractors and professional services related to clean-up and recovery, including debris removal for commercial businesses in the event that damages are sustained from Hurricane Irma

14. PUBLIC INPUT

(Five Minute Time Limit)

15. ADJOURNMENT

CRYSTAL RIVER CITY COUNCIL
Agenda Item Summary

Meeting Date: September 7, 2017

Agenda Item Number: 9A

Requested Motion: Motion to ratify proclamation pertaining to a declared emergency due to Hurricane Irma.

Summary: Due to the impacts of Hurricane Irma staff has worked to ensure that a disaster proclamation is put into place and move forward with the emergency funding appropriation process, in accordance with Chapter 21 of the City's Code of Ordinances. (APPLICABLE EXCERPTS BELOW).

Sec. 21-3. - Declaration of emergency by proclamation—Generally.

(a) A state of emergency shall be declared by proclamation of the mayor, or the vice-mayor in his absence, or by the city manager, or his designee, in the absence of the mayor or vice-mayor. The state of emergency shall continue until the mayor, or the vice-mayor in his absence, or city manager, or his designee, in the absence of the mayor or vice-mayor, finds that the threat or danger no longer exists or until an emergency meeting of a quorum of the city council can take place and terminate the state of emergency by proclamation.

(b) A proclamation declaring a state of emergency shall activate the disaster and/or hurricane operations plan applicable to Crystal River and shall be the authority for use or distribution of any supplies, equipment, materials, or facilities assembled or arranged to be made available pursuant to such plans.

Sec. 21-4. - Same—Authority of designated official.

In the event of an emergency pursuant to this chapter, the mayor, or vice-mayor in his absence, or the city manager, or his designee, in the absence of the mayor or the vice-mayor, may issue a proclamation declaring a state of emergency when a quorum of the city council is unable to meet and shall have the authority and power to take such action to protect the health, safety, and welfare of the community including the following which shall have the force of municipal law during this emergency which, at the discretion of the mayor, or the vice mayor in his absence, or the city manager, or his designee in his absence, may include any of the following, as needed to deal the emergency at hand...

(5) Utilize all available resources of the city government as reasonably necessary to cope with the disaster emergency, including emergency expenditures not to exceed two hundred thousand dollars (\$200,000.00).

Staff Recommendation: Ratification of the proclamation, as recommended.

Funding Information:

Project Cost:

Funding Source:

Amount Available:

Finance Department Approval: _____

Approvals:

Originating Department



City Manager

City Attorney (if applicable)

Attachments: Emergency Declaration Proclamation

Council Action:

Approved _____ Denied _____ Deferred _____ Other _____

PROCLAMATION

A PROCLAMATION BY THE MAYOR OF THE CITY OF CRYSTAL RIVER, FLORIDA, PERTAINING TO A DECLARED EMERGENCY DUE TO HURRICANE IRMA.

WHEREAS, Governor Scott declared a "State of Emergency" for the State of Florida on,
_____ due to the imminent threat of Hurricane Irma; and,

WHEREAS, public life, health, property or peace may be threatened in the City of
Crystal River by Hurricane Irma with heavy rains, and possible flooding over the last few
days ; and,

WHEREAS, in the event a state of emergency is declared for Citrus County, mandatory
evacuation of portion of the City of Crystal River west of U.S. Highway 19 would likely be
issued by the Citrus County Sheriff.

NOW, THEREFORE, I JIM FARLEY, DO HEREBY PROCLAIM:

1. Based on the findings above, a public emergency may arise due to
_____ which would affect the citizens of the City of Crystal River.
2. Upon declaration by the Citrus County Sheriff or Citrus County Emergency
Operations Center that a state of emergency exists for Citrus County, a state of emergency will
immediately exist for the City of Crystal River, and is hereby declared.
3. This proclamation shall be forwarded to the Citrus County Sheriff and/or Citrus
County Emergency Operations Center, and the Citrus County Board of County Commissioners.
4. Any local ordinance of the City of Crystal River dealing with a state of
emergency and emergency procedures is hereby activated.

Signed this ____ day of _____, 2017.

CITY OF CRYSTAL RIVER

Jim Farley, Mayor

ATTEST:

Mia Fink, City Clerk

CRYSTAL RIVER CITY COUNCIL
Agenda Item Summary

Meeting Date: September 7, 2017

Agenda Item Number: 9B

Requested Motion: Motion to adopt Emergency Resolution No. 17-ER-01 authorizing emergency appropriations related to Hurricane Irma.

Summary: Due to the impacts of Hurricane Irma, has worked to ensure that a disaster proclamation was put into place and proposes moving forward with the emergency funding appropriation process, in accordance with Chapter 21 of the City's Code of Ordinances. (APPLICABLE EXCERPTS BELOW).

Although already adopted, a recommendation was made for staff to bring forward those documents for ratification by Council was a quorum could be established.

Sec. 21-3. - Declaration of emergency by proclamation—Generally.

(a) A state of emergency shall be declared by proclamation of the mayor, or the vice-mayor in his absence, or by the city manager, or his designee, in the absence of the mayor or vice-mayor. The state of emergency shall continue until the mayor, or the vice-mayor in his absence, or city manager, or his designee, in the absence of the mayor or vice-mayor, finds that the threat or danger no longer exists or until an emergency meeting of a quorum of the city council can take place and terminate the state of emergency by proclamation.

(b) A proclamation declaring a state of emergency shall activate the disaster and/or hurricane operations plan applicable to Crystal River and shall be the authority for use or distribution of any supplies, equipment, materials, or facilities assembled or arranged to be made available pursuant to such plans.

Sec. 21-4. - Same—Authority of designated official.

In the event of an emergency pursuant to this chapter, the mayor, or vice-mayor in his absence, or the city manager, or his designee, in the absence of the mayor or the vice-mayor, may issue a proclamation declaring a state of emergency when a quorum of the city council is unable to meet and shall have the authority and power to take such action to protect the health, safety, and welfare of the community including the following which shall have the force of municipal law during this emergency which, at the discretion of the mayor, or the vice mayor in his absence, or the city manager, or his designee in his absence, may include any of the following, as needed to deal the emergency at hand...

(5) Utilize all available resources of the city government as reasonably necessary to cope with the disaster emergency, including emergency expenditures not to exceed two hundred thousand dollars (\$200,000.00).

Staff Recommendation: Adoption of resolution as recommended.

Funding Information:

Project Cost: \$ 200,000.00
Funding Source: 001-01580-99012 (General Fund Restricted Reserves – Emergency Savings)
Amount Available: \$ 1,265,000.00 (Adjusted balance after transfer back unspent funding from Hurricane Hermine)

Finance Department Approval: Michelle H. Russell

Approvals:



Originating Department

City Manager

City Attorney (if applicable)

Attachments: Emergency Resolution No. 17-ER-01

Council Action:

Approved _____ Denied _____ Deferred _____ Other _____

EMERGENCY RESOLUTION NO. 17-ER-01

**A RESOLUTION OF THE CITY OF CRYSTAL RIVER, FLORIDA,
PURSUANT TO CITY CHARTER SECTION 3.11(B) AUTHORIZING
EXPENDITURE OF RESERVE FUNDS UPON DECLARED EMERGENCY.**

WHEREAS, the City of Crystal River Charter, Section 3.11(b) provides that City Council may make emergency appropriations to meet a public emergency affecting life, health, property or the public peace; and,

WHEREAS, the Governor of the State of Florida has declared a “State of Emergency” for the State of Florida; and,

WHEREAS, in the event an emergency is declared for Citrus County and/or the City of Crystal River relating to the imminent threat of Hurricane Irma, it will be necessary to expend emergency funds to protect public life, health, property, and peace; and,

WHEREAS, the City Manager is authorized through City Charter Section 1.05(b) to act upon local and temporary public emergencies.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF COUNCIL OF THE CITY OF CRYSTAL RIVER, FLORIDA:

SECTION 1: Emergency appropriations are hereby allocated in the amount of two hundred thousand dollars (\$200,000.00) to be expended from the General Fund Restricted Reserve.

SECTION 2: These emergency appropriations shall only be expendable upon an emergency for the City of Crystal River declared by the Mayor of Crystal River.

SECTION 3: The authority to expend these emergency appropriations shall be immediately repealed when the threat to public life, health, property, and peace no longer exists.

SECTION 4: This Resolution shall become effective immediately upon its passage.

Done, this ____ day of _____, 2017.

CITY OF CRYSTAL RIVER

ATTEST:

JIM FARLEY, MAYOR

**MIA FINK,
CITY CLERK**

BUDGET AMENDMENTS

September 7, 2017

EXHIBIT A

Budget Resolution 17-ER-01

Account #	Description	Current	Change	Revised Budget
From 001-01580-99012	General FD Emergency Savings	\$ 1,265,000.00	\$ -200,000.00	\$ 1,065,000.00
To 001-01539-34000-IRMA	Genl FD PW Other Contract Svcs	\$ 0.00	\$ 200,000.00	\$ 200,000.00

To appropriate funding to approve emergency appropriations of two hundred thousand dollars (\$200,000) related to Hurricane Irma.

CRYSTAL RIVER CITY COUNCIL
Agenda Item Summary

Meeting Date: September 7, 2017

Agenda Item Number: 9C

Requested Motion: Motion to adopt Resolution No. 17-ER-02 and approve additional emergency funding of two hundred thousand dollars (\$200,000.00) for a total of four hundred thousand dollars (\$400,000.00) to hire contractors and professional services related to clean-up and recovery, including debris removal for commercial businesses in the event that damages are sustained from Hurricane Irma.

Summary: Following Hurricane Hermine, the City moved forward with debris removal and clean-up prior to federal declaration of emergency. Although the direct effects of Hurricane Irma have yet to be determined, this item is being brought forward to provide City Council with the opportunity to appropriate additional City funds in order to minimize the impact to residents and businesses by aggressively moving forward with clean-up, in the event that damages are sustained.

If the City Council approves this motion, staff recommends doing it in a way that will make the majority of the cost eligible for FEMA reimbursement when declared as a disaster area. This will include hiring a monitoring service to document the entire process, per FEMA guidelines.

As discussed during last year's emergency meeting following Hurricane Hermine, commercial debris removal is not covered by FEMA, although proved to be an integral part of recovery efforts

Staff Recommendation: Staff recommends pre-approval of additional cost, if it becomes necessary.

Funding Information:

Project Cost: \$ 200,000.00
Funding Source: 001-01580-99012 (General Fund Restricted Reserves – Emergency Savings)
Amount Available: \$ 1,265,000.00 (Adjusted balance after transfer back unspent funding from Hurricane Hermine)

Finance Department Approval: Michelle K. Lunnell

Approvals:



Originating Department

City Manager

City Attorney (if applicable)

Attachments: Resolution No. 17-ER-02

Council Action:

Approved _____ Denied _____ Deferred _____ Other _____

EMERGENCY RESOLUTION NO. 17-ER-02

**A RESOLUTION OF THE CITY OF CRYSTAL RIVER, FLORIDA,
PURSUANT TO CITY CHARTER SECTION 3.11(B) AUTHORIZING
EXPENDITURE OF RESERVE FUNDS UPON DECLARED EMERGENCY.**

WHEREAS, the City of Crystal River Charter, Section 3.11(b) provides that City Council may make emergency appropriations to meet a public emergency affecting life, health, property or the public peace; and,

WHEREAS, the Governor of the State of Florida has declared a “State of Emergency” for the State of Florida; and,

WHEREAS, in the event an emergency is declared for Citrus County and/or the City of Crystal River relating to the imminent threat of Hurricane Irma, it will be necessary to expend emergency funds to protect public life, health, property, and peace; and,

WHEREAS, the City Manager is authorized through City Charter Section 1.05(b) to act upon local and temporary public emergencies.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF COUNCIL OF THE CITY OF CRYSTAL RIVER, FLORIDA:

SECTION 1: Additional emergency appropriations are hereby allocated in the amount of two hundred thousand dollars (\$200,000.00) to be expended from the General Fund Restricted Reserve.

SECTION 2: These emergency appropriations shall only be expendable upon an emergency for the City of Crystal River declared by the Mayor of Crystal River.

SECTION 3: The authority to expend these emergency appropriations for the removal of storm debris and monitoring services as well as any other inspections/and or permitting services prior to federal declaration of emergency as a result of Hurricane Irma.

SECTION 4: The authority to expend these emergency appropriations shall be immediately repealed when the threat to public life, health, property, and peace no longer exists.

SECTION 5: This Resolution shall become effective immediately upon its passage.

Done, this ____ day of _____, 2017.

CITY OF CRYSTAL RIVER

ATTEST:

JIM FARLEY, MAYOR

**MIA FINK,
CITY CLERK**

BUDGET AMENDMENTS

September 7, 2017

EXHIBIT A

Budget Resolution 17-ER-02

Account #	Description	Current	Change	Revised Budget
From 001-01580-99012	General FD Emergency Savings	\$ 1,265,000.00	\$ -200,000.00	\$ 1,065,000.00
To 001-01539-34000-IRMA	Genl FD PW Other Contract Svcs	\$ 0.00	\$ 200,000.00	\$ 200,000.00

To appropriate funding to approve additional emergency funding of two hundred thousand dollars (\$200,000) for a total of four hundred thousand dollars (\$400,000) to hire contractors and professional services related to clean-up and recovery, including debris removal for commercial businesses in the event that damages are sustained from Hurricane Irma.