



Old Fashioned 4th of July
 Tuesday, July 4th, 2017
 Kings Bay Park
 5:00-10:00pm

Official Use Only	
Entered	<input type="checkbox"/>
Confirmed	<input type="checkbox"/>
Payment	<input type="checkbox"/>

Vendor Application

Past City Vendor New City Vendor

Business/Organization Name _____

Contact Person _____

Title _____

Address _____

Phone Number _____

E-mail _____

Description of Services _____

Vendor Category	<input checked="" type="checkbox"/>	Fee	Items requesting to sell
Non-profit	<input type="checkbox"/>	\$15	
Arts/Crafts Vendor	<input type="checkbox"/>	\$35	
Area Business	<input type="checkbox"/>	\$50	
Food Vendor*	<input type="checkbox"/>	\$100	

Vendors requesting to sell anything must list items to be sold. Items will be reviewed and confirmed with vendor prior to event
 * Food vendors must a completed food vendor app on file with the city and all supporting documentation.
 Applications received without a complete packet will be returned and not considered.

<input checked="" type="checkbox"/>	Booth Space Requested	Application	E-mail to lbollin@crystalriverfl.org
	10x10	Payments	Cash, check or money order only
	10x20- Add't \$15		Submitted in person or mail to: Attn: Leslie Bollin 123 NW Highway 19 Crystal River, FL 34428
	Food Truck- <i>Included with Food Vendor pricing</i>		
	Other- please explain below	Final Details	E-mailed the week of the event
		Power	Not supplied, must be self contained
		Water	Available if needed for food vendors

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Application Submitted: _____	Vending Items Approved: Yes No
Payment Submitted: _____	Cash Check Money order
Notes:	



1. Full event instructions will be e-mailed to all vendors the week of the event- June 27-30th. Please wait for these instructions, as they will answer any questions on the event. If you have not received an e-mail with instructions by June 30th please inquire.
2. Set up time will be from 2:00-4:30pm.
3. Vendors must arrive before 3:30pm to be admitted to the event.
4. Vendor spots will be assigned upon arrival.
5. NW 3rd Street will be closed to public car traffic and will be manned by event staff.
6. You will check in with event staff at the road closed sign for placement and event car pass into the event.
7. Only 1 car per vendor will be allowed, no more. If you have more than 1 car load you will need to unload one car and remove it for the other one to be allowed in.
8. Vendor parking will be in the city lots around the park at:
 - NE 3rd St. & NE 2nd Ave.
 - NE 5th St. & NE 1st Ave.
 - NW 1st Ave. behind Citrus Ave. businesses
9. No power will be given for this event.
10. Generators are allowed but must be reasonably quiet. Loud generators will be asked to be turned off or moved.
11. Vehicles will be allowed into the park area to unload only, but must be removed by 4:00pm.
12. All vendors must be set up and ready for customers or visitors by 4:30pm. This is not a gated event so it is likely people will be roaming about during set up.
13. Fireworks will begin at 9:00pm, unless weather or the burn ban is an issue. Booths must stay operational until 10:00pm or until after the fireworks and the mass of people leave the park.
14. In case of rain, we will remain open and active and wait for it to pass. If any other decision is made, you will be notified by event staff.
15. Vendors are responsible for providing their own trash receptacles for their station. Trash containers provided for the city are for attendees.

This will be our 4th year for this event and we are excited for another great year!